Community Session Agenda

- Governance overview and roles – Laurie Arp
- Recent issues and board initiatives – Sean Quimby
- Open Q & A – moderated by Annie Benefiel
- (No pressure!) Quiz – moderated by Natalie Adams
- Intro to member representatives – Julia Novakovic
- Membership level breakout rooms with representatives
ArchivesSpace Governance
&
LYRASIS as Organizational Home
Governance Board
Governance Board Purpose

- To provide leadership for the ArchivesSpace community and advise LYRASIS, the ArchivesSpace Organizational Home, on the ongoing development and support of ArchivesSpace
- The board
  - sets membership policies
  - reviews and approves budgets and resource allocations
  - advises on program initiatives, always with a focus on meeting the needs of a broad and diverse spectrum of archival institutions in a balanced and equitable manner
- Focus: strategic
  - Long term vision, sustainability, budgets, governance, DEIA
Governance Board Membership

- ArchivesSpace is governed by an 8-member Governance Board composed of:
  - five elected members, representing membership levels
  - one permanent member from each of the partner institutions
    - NYU and UCSD
  - one member from LYRASIS senior management (as org home)
Current Board Members

- **Natalie Adams**
  - Metadata Specialist, University of Cambridge; represents very large membership level

- **Annie Benefiel, Vice Chair** (next year’s Chair)
  - University Archivist and Digital Collections Librarian, Grand Valley State University, represents medium membership level

- **H. Austin Booth**
  - Dean, Division of the Libraries at New York University; Project Partner

- **Gordon Daines**
  - Curator of Research and Instruction Services, Brigham Young University; represents large membership level
Current Board Members

- **Erik Mitchell**
  - University Librarian at the University of California, San Diego; Project Partner

- **Julia Novakovic**
  - Senior Archivist, Brian Sutton-Smith Library and Archives of Play, The Strong National Museum of Play, represents small membership level

- **Sean Quimby, Chair**
  - Associate University Librarian & Director of the Jay I. Kislak Center for Special Collections, Rate Books and Manuscripts, University of Pennsylvania; Chair, FY2021-2022

- **Erin Tripp**
  - Interim CEO, LYRASIS; represents Organizational Home

- **Nicholas Zmijewski**
  - Archivist, Industrial Archives and Library; represents very small membership level
Governance Board

- Organization
  - 4 meetings per year
  - Vice-Chair/Chair/Former Chair Rotation
  - Elected representatives have 3-year terms
  - Submit Conflict of Interest statements annually
User Advisory Council (UAC) & Technical Advisory Council (TAC)
UAC Purpose

- Receive, suggest, discuss and prioritize ideas for software enhancements (with TAC)
- Advise on the design and delivery of user services, such as technical support, documentation, training, migration, hosting, etc.
- Provide ongoing updates to user documentation
- Conduct user and usability testing as needed (with TAC)
TAC Purpose

- Receive, suggest, discuss, and vote on ideas for software enhancements and priorities (with UAC)
- Conduct user testing of the application prior to releases (with UAC)
- Identify integration points for ArchivesSpace with other systems
- Provide ongoing updates to the technical documentation
- Provide guidance to users on migration pathways
- Provide overall technical guidance and liaise with the Core Committers group
Sub-Teams

• TAC Sub-teams
  — Integrations
  — Metadata Standards
  — Technical Documentation

• UAC Sub-teams
  — Usability
  — User Documentation
  — Member Engagement

• Cross Council Sub-team (TAC/UAC)
  — Testing
  — Development Prioritization
LYRASIS as Organizational Home

- Provides resources and services to help grow, support, and amplify the community
- LYRASIS provides infrastructure and sustainability planning
- Partnership enables program team to focus on program specific priorities
LYRASIS as Org Home: Partner for Program Success

Infrastructure

- Financial reporting/budgeting/membership processing/accounting
- Human Resources
- Administrative support for Governance
- Marketing, outreach, and conference support
- Technical resources for wiki access, sys admin, and CRM
- Grant support

Also

- Technical support, testing, workshop support, etc.
- Collaboration and lessons learned across open and community supported programs
- Executive management and consultations
- Sustainability Planning: ITAV OSS Sustainability Assessment and Recommendations

https://archivesspace.org/about/our-organizational-home
Member Representatives

- Very Large level: Natalie Adams, University of Cambridge
- Large level: Gordon Daines, Brigham Young University
- Medium level: Annie Benefiel, Grand Valley State University
- Small level: Julia Novakovic, The Strong National Museum of Play
- Very Small level: Nick Zmijewski, Industrial Archives & Library